

**CITY OF KALAMA  
CITY COUNCIL MEETING  
JANUARY 16, 2008**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m.

**A. Flag Salute**

Mayor Poulsen led those present in the Pledge of Allegiance.

**B. Roll Call**

Councilmembers present were Adam Smee, Dominic Ciancibelli, Chuck Hutchinson, Don Purvis, and Bud Gish. City Staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION**

Mayor Poulsen called a five minute executive session to discuss a litigation issue. The meeting resumed at 7:06 p.m.

**3. CHANGES TO THE AGENDA**

**4. PRESENTATIONS & AWARDS**

**A. Oath of Office for Cody Traub – Community Service Officer**

Clerk/Treasurer Coni McMaster administered the oath to Cody Traub for the position of Community Service Officer. Cody has worked for the City for over five years in a part-time position and as a cadet at the Police Department. Chief Bruce Hall explained that Officer Traub will be covering stray dog calls, abandoned vehicles, and parking issues.

**B. Narcotics K-9 Demonstration**

Chief Bruce Hall and Sgt. Steve Parker introduced the new Police narcotics dog, Bati to the Council. Sgt. Parker explained that he received extensive training with the dog, and the dog will find 5 different types of drugs. The dog enjoys the work. He thinks of it as fun rather than a job, as he gets a reward when he does his job. The reward is a small toy that he gets to play with. Chief Hall had set up a couple of “drug samples” in the Chambers so Sgt. Parker could hold a demonstration of the dog’s abilities. In both cases, Bati easily and quickly found the drugs that were hidden.

**C. Presentation of Silent Heroes Award to Dan Aumiller and Rich Smith**

Director of Public Works Carl McCrary presented the Silent Hero Award to Dan Aumiller commending Dan for his dedication to his job and the Kalama Community. Dan accepted the award stating that he enjoys working for the City. He was accompanied to the meeting by his wife, Linda, daughter Debbie, and granddaughter Crysta. Mayor Poulsen thanked Dan for his good work. Wastewater Treatment Plant Operator Rich Smith also received an award but was not able to attend tonight.

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS**

Mayor Poulsen recognized Ms. Paloma Grant and requested she inform the Council of her current business venture. Ms. Grant is starting up a local taxi service. This should be a good service for the Community.

**7. UNFINISHED BUSINESS**

**A. Proposal For Maintenance/Repair Project on City Hall**

Chief Bruce Hall informed the Council that this is the contract addendum for the architect, Rob Barrantine, to examine the City Hall building and report on the maintenance needs. The contract is for an amount not to exceed \$8000. Councilmember Chuck Hutchinson made a motion the City Council authorize the Mayor to sign the addendum to the contract with Barrantine, Bates, and Lee for the study of the City Hall Building on a time and materials basis not to exceed \$8000. Councilmember Bud Gish seconded, and the motion carried

**B. Master Facility Plan Update – Direction from Council – Library/Police Location**

Chief Hall addressed the Council regarding the possible conversion of the area on the west end of the Community Building for either Library or Police use. After the power outage the other day, and rethinking the options, Chief Hall proposed that since the Police Department's needs are the top priority for space his department be moved to the Community Building rather than the Library. This move would require less modification to the facility than moving the Library, costing less and using less space in the building. Several Councilmembers thought the idea may be possible, but requested some time to review the proposal before making any decisions. Chief Hall offered to give Councilmembers tours of the building to show how it would function as a Police Station. The building would still have the same space available to the public as it has in the past.

### **C. Appointments to the Kalama Planning Commission**

Mayor Poulsen informed the Council that with their approval he would appoint Dena Ott and Kevin Wade to fill the vacant positions on the Planning Commission. He introduced Mr. Wade, who was present, to the Council. Councilmember Chuck Hutchinson made a motion the City Council approve the Mayor's appointment of Dena Diamond-Ott and Kevin Wade to the Kalama Planning Commission. Don Purvis seconded, and the motion carried.

### **D. Downtown Streetscape Project – Bid authorization**

Director of Public Works Carl McCrary informed the Council that the 90% drawings of the project reflected an estimated cost of one million dollars. The City only has \$650,000 available for the funding. So he, the engineer and the committee have looked at options to cut down the costs on the project and still complete the first two blocks of downtown, from Elm to Geranium Streets. They have removed the bulb outs on the south side of Elm St. since the idea is to direct people to the downtown which is north and not out of town. The proposed bulb outs on the north side of Geranium Street were also eliminated as they eliminated several parking spaces. The City will also be able to obtain power from the south end of town rather than near the Police Station, so this eliminates work that would have been necessary in front of the Chevron Station. This has pared the cost estimate down closer to the available funding. The request before the Council is to authorize the project to go out to bid once the plans have been approved by the State DOT. The planting of the trees would be included in the bid specifications, but funding will be coming from the Envision Kalama Foundation. They are raising money for the trees and have actually sold 21 to date, even prior to the fundraising event to be held on January 26, 2008. While the estimated cost is still over the amount the City has available, the Committee felt that it would be reasonable to put the project out to bid and see where the market is. The estimate includes contingency funds. It was noted that the sidewalks would be regular broom finished and not colored or stamped due to maintenance concerns. Pavers won't be used either. Councilmember Bud Gish made a motion the City Council authorize the Director of Public Works to put the Downtown Streetscape project Phase 1 from Elm Street to Geranium Street to bid upon receipt of the approval of the plans from WA State Department of Transportation. Councilmember Don Purvis seconded, and the motion carried.

### **E. Parking Enforcement Downtown**

Police Chief Bruce Hall explained he had been approached by two citizens regarding parking downtown and enforcing the two hour limits. Parking places in front of the commercial businesses is being taking up by employees of other businesses. Council had asked him early in 2007 to look at trying to do this, but due to staffing levels, the department was not able to address parking enforcement. Chief Hall noted

that exactly where to have downtown employees park is the real issue, as there is little available. He just became aware that Fir Street could be used for parking, but the code actually calls for two hour parking there as well. The enforcement of the parking regulations has to be consistent and enforced in all areas the same way. With the Community Services Officer position, the department may be able to do some enforcement. The Mayor and Council agreed that the codes will need to be amended to make parking available on the side streets and requested Chief Hall work on a plan for amending the codes.

## **8. NEW BUSINESS**

### **A. Waiver of Fee for Envision Kalama – Community Building Fund Raiser for the Downtown Streetscape Project.**

The Envision Kalama Foundation is holding a fundraiser at the Kalama Community Building to raise funds for the trees included in the Downtown Streetscape Project. They have asked if the City would donate the building for this purpose. As a project to benefit the City, the City could donate the use of the building or waive the fee. Councilmember Chuck Hutchinson made a motion the City Council authorize the use of the Community Building for the Envision Kalama fundraiser for the Downtown Streetscape Project. Councilmember Bud Gish seconded, and the motion carried.

## **9. ORDINANCES & RESOLUTIONS**

**A. Ordinance No.1212** - An Ordinance of the City of Kalama, Washington amending the 2007 budget to include unanticipated expenditures in the Street Operating Fund No. 101, Street Improvement Reserve Fund No. 102, Park Development Fund No. 108, and Water/Sewer Operations Fund No. 401 reducing the ending fund balances without increasing the overall budget for 2007.

Councilmember Bud Gish made a motion the City Council adopt Ordinance No1212 as read by the City Clerk amending the 2007 Budget. Councilmember Dominic Ciancibelli seconded, and the motion carried. It was noted that this is a clean up ordinance for the end of the year.

**B. Ordinance No. 1213** - An Ordinance of the City of Kalama, Washington amending Kalama Municipal Code Section 10.08.030 Prohibited Parking to include the northeast side of China Garden Road and South Third Street along the curve at the intersection of South Third Street, China Garden Road and Military Road

Councilmember Don Purvis made a motion the City Council adopt Ordinance No1213 as read by the City Clerk. Councilmember Adam Smeed seconded. Director of Public Works Carl McCrary confirmed the location of the area explaining that certain residents in the area are not willing to cooperate with not parking in the area. There are trucks parking that create a hazard and make this a dangerous corner. The motion carried.

## **10. CORRESPONDENCE -**

- A. AWC Loss Control Grant – End of Year 2007 Funding

## **11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

A. Mayor Pete Poulsen asked if the City still had the sewer plant generator and could it be adapted to provide backup power to the City Hall and Police Stations. Director of Public Works Carl McCrary indicated that the generator is too large and cannot be converted to provide the backup. They have attempted to sell the generator so the funds could be used to purchase additional backup generators, but have not succeeded. Options such as craig's list, AWC and state surplus were suggested as ways to sell the item. The Council requested that it be re-listed for sale.

B. Councilmember Adam Smee had no report.

C. Councilmember Dominic Ciancibelli had no report.

D. Councilmember Chuck Hutchinson had no report.

E. Councilmember Donald Purvis invited everyone to attend the Envision Kalama fund raiser on January 26, 2008 at the Community Building. He will also be attending the upcoming Health Advisory Board meeting.

F. Councilmember Bud Gish had no report.

## **12. DEPARTMENT REPORTS**

A. Director of Public Works Carl McCrary provided his written report. He added that the AWC grant listed under correspondence provides \$750 to cover costs for railings and decking associated with the ramp at the Community Building. The most notable accomplishments of the last month are having the I-5 culverts cleaned and finding the problem with the new Kingwood Pump Station. A check valve at the pump station will be replaced to correct a seal issue.

B. Police Chief Bruce Hall provided a year end statistical report with a comparison of arrests for different offenses over the last four years. Overall the crime rate is down in the community. Mayor Poulsen commended the department for the excellent job the officers are doing. There have been great improvements over the last three years. It was requested that perhaps information on the rate of prosecution of the cases be added to future reports.

C. Clerk/Treasurer Coni McMaster provided the end of year budget reports. She added that they are working on the final 2008 Budget document and completing the Meeker Drive annexation census.

D. City Attorney Paul Brachvogel had no report.

## **LITIGATION ISSUE**

Councilmember Chuck Hutchinson made a motion that the Council authorize the Mayor to enter into a contingency fee agreement with the City Attorney for filing a case against Chad Wilson. Councilmember Adam Smee seconded, and the motion carried.

### **13. CONSENT AGENDA -**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including the minutes of the January 2, 2008 City Council meeting. Councilmember Don Purvis seconded, and the motion carried.*

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Mayor Poulsen adjourned the meeting at 8:33 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**